



STAFFORD FIRE MARSHAL'S OFFICE

2702 South Main
Office Number (281) 403-5951

Stafford, Texas 77477
Fax Number (281) 208-6955

Procedures To Request FIRE MARSHAL INSPECTIONS

COMPLETE FORM BY SUBMITTING IN PERSON, FAX: 281.208.6955,
OR EMAIL: fireinspections@cityofstafford.com

INFORMATION REQUIRED:

NAME: _____ CALL BACK NUMBER: _____
BUSINESS: _____ PERMIT NUMBER (IF APPLICABLE): _____
PREMIS (BUSINESS) ADDRESS: _____

TYPE OF INSPECTION:

FIRE ALARM* FIRE PROTECTION ANNUAL CHILD CARE CODE ENFORCEMENT
 SPRINKLER ABOVE GROUND SPRINKLER UNDERGROUND COMPLAINT OTHER

OCCUPANCY: A B E F H I M R S U (CIRCLE APPLICABLE ONE)

CONTACT NAME & NUMBER (PERSON MEETING INSPECTOR @ SITE): _____

PREFERRED DATE AND TIME FOR INSPECTION _____
(48 HOUR MINIMUM TIME FRAME REQUIRED TO ESTABLISH INSPECTION)

HELPFUL INFORMATION 281.403.5951

~ PREPARE YOUR ANSWERS PRIOR TO CALLING THE DEDICATED INSPECTION LINE. SPEAK SLOWLY AND CLEARLY.

~ ONLY ONE MESSAGE PLEASE. REPEAT CALLS SLOWS THE SYSTEM DOWN.

~ IF CALLER IS NOT REACHED, INFORMATION WILL BE LEFT ON VOICEMAIL OR PERSON WHO ANSWERS CALLS FOR THE BUSINESS.

~ TO CANCEL AN APPOINTMENT OR TO RESCHEDULE:

fireinspections@cityofstafford.com

~ ONLY ALARM INSPECTIONS FOR LEASE SPACES IN OCCUPIED BUILDINGS WILL BE SCHEDULED PRIOR TO NORMAL BUSINESS HOURS. (USUALLY 7:30 A.M.)