



STAFFORD POLICE DEPARTMENT

2702 South Main Street
Stafford, Texas 77477-5599
PHONE: (281) 261-3950
FAX: (281) 499-9744

Position: Detective

Class Structure: Sworn Police

Class: Detective

Level: 2

Department: Stafford Police Department

Salary: \$56,220; Health Insurance / Retirement and Non-Exempt Benefits

Submit resume and application to: Lieutenant Davis Pham

Posting Date: October 27, 2016

Deadline: November 10, 2016

A Stafford Police Department Detective must possess all the abilities outlined in the Stafford Police Department Police Officer Classification job description and be able to perform all the essential functions outlined in that job description as well as the essential functions of the Detective Classification.

Duty assignment as a Stafford Police Department Detective will primarily be to the criminal investigations section. On occasion a Detective may be assigned to work in a patrol function as deemed necessary or any other function as directed by the Chief of Police.

Minimum Qualifications

- Licensed as a Texas Peace Officer (Intermediate License)
- Valid Texas Driver's License
- High School Diploma or GED, and three years of sworn police experience; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job
- Above average oral and written communications skills and strong mathematical skills

WORK ENVIRONMENT

The working environment generally consists of working in an air-conditioned building with frequent interruptions and contact with irate and/or irrational persons, or working outdoors in an air-conditioned vehicle but frequently exposed to intense or inadequate lighting, disruptive and extreme noise, extreme temperatures, dust/dirt, and constant exposure to hazards and accidents.

Working hours generally consist of office hours, some afterhours work may be required, holidays, on-call status and special events.

Key Job Responsibilities

Detective

1. Review all offense and incident reports daily,
2. Conduct interviews of persons involved in crimes and incidents,
3. Obtain written statements from persons involved in crimes and incidents,
4. Process crime scenes for evidence,
5. Conduct interviews and obtains statements from juveniles,
6. Prepare preliminary and follow-up investigation reports,
7. Conduct follow-up investigations,
8. Coordinate investigative activities with patrol division and other agencies,
9. Conduct investigative surveillance,
10. Collect and submit evidence for analysis,
11. Present cases to district attorney in-take divisions,
12. Prepare affidavits for search/arrest warrants,
13. Field test substances suspected of being illegal drugs,
14. Present specialized court testimony,
15. Maintain juvenile records in accordance with policies and statutes,
16. Maintain assigned vehicles and equipment,
17. Research computerized records, and
18. Prepare periodic reports as directed by division Lieutenant.

The City of Stafford provides an equal employment opportunity for all qualified persons without regard to race, color, religion, age, sex, disability or national origin. The complete job description can be found at www.staffordtx.gov.