CITY OF STAFFORD

2610 SOUTH MAIN, STAFFORD, TEXAS 77477 Phone 281-261-3922

PLAT APPLICATION

☐ **Preliminary**

☐ **Final**

☐ **Preliminary and Final [subject to Sec. 82-43 (1)]**

A. General Information

Prepare in Triplicate **Date Submitted**_____

Name of Proposed Subdivision_____

Name of Applicant (Owner or Agent)_____

Name of Company: _____

Mailing Address: _____ Telephone:_____

_____ Email: _____

Name of Engineer or Surveyor_____

Name of Company: _____

Mailing Address: _____ Telephone:_____

_____ Email: _____

B. Specifications

General Location: Within City of Stafford Yes ☐ No ☐ County _____

Survey Name _____ Abstract No. _____

Total Acreage _____

☐ New Plat ☐ Replat Name of Existing Plat:_____

Type of Subdivision:

☐ Commercial/Industrial

☐ Residential: No. of lots _____ Average lot size_____ _____

(width/length) (square feet)

☐ Apartment: Total no. of units _____ No. of units per acre _____

Improvements:

Are there public facilities to be dedicated Yes ☐ No ☐

☐ Streets: Right of way width _____ Pavement width _____

☐ Storm Sewer: Largest size _____

☐ Sanitary Sewer

☐ Water Lines

Are there any off-site private utilities to be constructed Yes ☐ No ☐

If yes, describe: _____

_____

_____

C. Ownership and Title Information

(Use Additional Sheet For Each Owner)

Name of Fee Owner _____

Mailing Address: _____

Telephone No. _____

Provide names of all persons that have an equitable or legal ownership in the property with a fair market value of $2,500 or more.

Name(s):	Telephone No.
1 _____	_____
2 _____	_____
3 _____	_____

If owner is a business entity, provide the names of all persons that own 10% or more of the business, or $15,000 or more of the fair market value of the business entity.

Name(s):

1 _____

2 _____

3 _____

Name of **All** lien holders: _____

_____

_____

List and describe, in general terms, all easements of fee strips previously granted across or within the proposed subdivision. _____

_____

_____

D. Fees

All plats submitted to the city Planning & Zoning Commission for approval must be accompanied by a check payable to the City of Stafford based on Resolution No. 21-04 establishing the Land Subdivision Schedule of Fees.

E. Certification

This is to certify that the information concerning the proposed subdivision is true and correct and that I am the actual owner or authorized agent for the owner of the above described property.

_____ _____

Printed name of owner and/or agent Signature of owner and/or agent

SCHEDULE OF PLAT FEES

_____
Name of Proposed Subdivision

Base Fee	**Adopted Rates**		**Total**
Master Preliminary	$1,000.00		$ _____
Revised Master Preliminary	$250.00		$ _____
Preliminary Plat	$500.00		$ _____
Final Plat	$500.00		$ _____
Preliminary and Final Plat	$500.00		$ _____
Extension of Plat Approval	$250.00		$ _____
Amending Plat	$250.00		$ _____
Vacation of Plat	$1,000.00		$ _____

Additional Fees	**Adopted Rates**				**Total**
Preliminary Plat:					
Per Residential Lot	$5.00	x	_____	=	$ _____
Per Commercial Acre	$30.00	x	_____	=	$ _____
Final Plat:					_____
Per Residential Lot	$3.00	x	_____	=	$ _____
Per Commercial Acre	$20.00	x	_____	=	$ _____
Preliminary and Final Plat:					_____
Per Residential Lot	$8.00	x	_____	=	$ _____
Per Commercial Acre	$50.00	x	_____	=	$ _____
Public Hearings Requiring Notice	$500.00				$ _____
Variance Request	$500.00				$ _____
Inspection Fees *	1.50%				$ _____

TOTAL FEE DUE = **$** _____

* Inspection fees are based on construction costs of streets and drainage. This fee includes plan review, construction inspection, final and one year inspection. This fee includes one re-inspection. Additional inspections will have an extra cost of $250 per inspection.