CITY OF STAFFORD

FEE SCHEDULE

BUDGET YEAR 2017-18

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Administration (281)261-3900

Fee Type	Fee Amount
Open Record Request	
Administrative Fee	Fee determined based on request
Cost Of Copies Of Public Information	
Standard Paper Copy	0.10 Per Page
Non-Standard-Size Copy	Non-Standard-Size Copy
Diskette	$ 1.00
Magnetic Tape	Actual Cost
Data Cartridge	Actual Cost
Tape Cartridge	Actual Cost
Rewritable CD (CD-RW)	$ 1.00
Non-rewritable CD (CD-R)	$ 1.00
Digital Video Disc (DVD)	$ 3.00
JAZ Drive	Actual Cost
Other Electronic Media	Actual Cost

Administration Continued

Fee Type	Fee Amount
VHS Video Cassette	$ 2.50
Audio Cassette	$ 1.00
Oversized Paper Copy(e.g. 11x17,Greenbar, Bluebar, Not Including Maps And Photographs Using Specialty Paper)	$ 0.50
Specialty Paper (e.g. Mylar, Blueprint, Blueline Map, Photographic)	Actual Cost
Labor Charge	Labor Charge
For Programming	28.5 Per Hour
For Locating, Compiling, And Reproducing	15.00 Per Hour
Overhead Charge	20% Of Labor Charge

Microfiche Or Microfilm Charge

Paper Copy	.10 per page
Fiche Or Film Copy	Actual Cost
Remote Document Retrieval Charge	Actual Cost

Administration Continued

Fee Type	Fee Amount
Computer Resource Charge	
Mainframe	$ 10.00 Per CPU Minute
Midsize	$ 1.50 Per CPU Minute
Client /Server System	$2.20 Per Clock Hour
PC Or LAN	1.0 Per Clock Hour
Miscellaneous Supplies	Actual Cost
Postage & Shipping Charge	Actual Cost
Photographs	Actual Cost As Calculated In Accordance with 70.9(5) Of This Title
Maps	Actual Cost As Calculated In Accordance with 70.9(4) Of This Title
Other Costs	Actual Costs
Outsourced/Contracted Services	Actual Cost For The Copy/May Not Include Development Costs
No Sales Tax	No Sales Tax Shall Be Applied To Copies Of Public Information

Administration Continued

Fee Type	Fee Amount
Annual Liquor License	
Wine & Beer Retailers (Consumed On Premise)	$ 87.50
Wine & Beer Retailers (Consumed Off Premise)	$ 30.00
Beer Retailers (Consumed On Premise)	$ 75.00
Beer Retailers (Consumed Off Premise)	$ 30.00
Retail Dealers, Late Hours,(Consumed On Premise)	$ 125.00
Package Store, Liquor	$ 250.00
Package Store, Wine Only	$ 37.50
Mixed Beverage	$ 375.00
Beverage Cartage	$ 10.00
Caterers	$ 250.00
Local Distributors	$ 50.00

Civic Center / Theater (281)499-5763

Fee Type	Fee Amount
Theater Style Rental	$1,225.00/day Plus $425.00 damage deposit
Theater Style w/Food in Lobby	$1,425.00/day Plus $425.00 damage deposit
Banquet Style Rental	$1,575.00/day Plus $500.00 damage deposit
Banquet Style with Alcohol	$1,725.00/day Plus $500.00 damage deposit
Banquet Style w/Dance Floor	$1,775.00/day Plus $500.00 damage deposit
Banquet Style w/Alcohol and Dance Floor	$1,925.00/day Plus $500.00 damage deposit
Piano Rental	$85.00/day
Wireless Microphone	$50.00/day
Projector Rental	$150.00/day

Fire Marshal (281)208-6984

Fee Type	Fee Amount
Fire Annual Operational	
Fire Safety	$ 75.00
Foster Care Home	$ 100.00
Child Day Care	$ 200.00
Auto Repair Business	$ 150.00
Adult Personal Care Facility	$ 300.00
Places of Assembly	$ 200.00
Health Care/Dialysis Center/Clinic/Doctors Office	$ 400.00
Lumberyard/Roofing (Outside Stock Storage)	$ 300.00
Dry Cleaner	$ 150.00
Fire Protection Additional Fees	
Re-Inspect Construction Phase (per trade)	$100.00
Re-Inspect Final Inspection	$ 400.00
Non-Permitted Work Fee (all project permits)	Double permit fee

Fire Marshal Continued

Fee Type	Fee Amount
After Hours Inspection-After 5:00PM & Weekends	$300.00
After Hours Inspections- No Show	$ 400.00 In Addition To Applicable Permits
Misc. Permits	
Temporary Fuel Storage Tank	$ 250.00
Paint Spray Booth	$ 250.00
Compressed Gas Cylinder / Vessel	$ 300.00
Flammable Liquid	$ 300.00
Combustible Stock / High Pile Stock	$ 250.00
Hazardous Chemicals (With Chemical Inventory List)	$ 500.00
Fire Alarm System	
Plan Review- Initial	$ 100.00
Plan Review- 2nd Review after rejection	$200.00
Plan Review- 3rd Review after rejection	$300.00
Fire Alarm Installation	$ 50.00
Fire Alarm System Test	$ 200.00
Smoke Control System Test	$ 100.00

Fire Marshal Continued

Fee Type	Fee Amount
Fire Sprinkler System	
Plan Review	$ 100.00
Plan Review- 2nd Review after rejection	$200.00
Plan Review- 3rd Review after rejection	$300.00
Sprinklers (1st 10,000 SF)	$ 200.00
Sprinklers (Each Additional10,000 SF)	$ 225.00
Add Relocate 1-20 Sprinkler Heads Plus Hydrostatic Test	$200.00
Add Relocate 20 Or More Sprinkler Heads Plus Hydrostatic Test	$ 275.00
Underground Hydrostatic Test	$ 100.00
Sprinkler Hydrostatic Test	$ 100.00
Fire Prevention Single Use Job/Event	
Gates/Barriers Blocking Access	$ 50.00
Carnival/Fair/Special Event	$ 50.00
Hot Work (Asphalt Roof)	$ 200.00
Tent Use	$ 125.00

Fire Marshal Continued

Fee Type	Fee Amount
Explosive Storage	$1,250.00
Helicopter (Public Space)	$1,250.00

Fire Department (281)208-6984

Fee Type	Fee Amount
Command Unit*	$ 80.00/Hour
Class A pumper apparatus*	$ 500.00/Hour
Aerial apparatus*	$ 600.00/Hour
Tanker apparatus*	$ 350.00/Hour
Foam attack trailer*	$ 150.00/Hour
Brush/Grass apparatus*	$ 200.00/Hour
Lighting trailer	$ 75.00/Hour
Air monitoring (Multi-gas meter)	$ 50.00/Hour
Decontamination of personnel	$ 200.00/Hour
Spill containment operations	$ 100.00/Hour
Spill containment – booms	$ 20.00 Per boom
Spill containment – pads	$ 5.00 Per pad
Spill containment – dry absorbent	$ 20.00 Per 5lb bag
1X3 AR-AFFF Fire Fighting Foam	$ 100.00 Per 5-gallon container
Emergency Operations Center (EOC)	$ 2000.00 Activation
EOC operations	$750.00/Hour

Fire Department Continued

Fee Type	Fee Amount
Stafford PD traffic/crowd control	$ 50.00 Hourly per unit
False Alarm Fees	
1-3 False Alarms Per Year	$0.00
4-7 False Alarms Per Year	$175.00 each
8 or More False Alarms Per Year	$250.00 each

Inclusive of apparatus staffing

Police Department (281)261-3950

Fee Type	Fee Amount
Annual Alarm	
Annual Burglar Alarm / Residential	$30.00
Annual Commercial Burglar/Panic Button	$100.00
Annual Commercial Fire Alarm Panel	$100.00
False Alarm Fees	
1-3 False Alarms Per Year	$0.00
4-7 False Alarms Per Year	$50.00 Each
8 or More False Alarms Per Year	$100.00 Each
Solicitor/Peddler/Canvasser/Itinerant Vendor	
Solicitor/Peddler/Canvasser/Itinerant Vendor	$25.00
Police Department-Animal	
City Pet Registration	$2.00
Kennel Fees	$7.50 Daily

Police Department Continued

Fee Type	Fee Amount
Police Department-Code Enforcement	
Liens	
Admin Fee	$ 150.00
Cost Of Action (Mow, Secure Buildings, etc.)	Actual Cost
County Filing Fees	Actual Cost
Interest	3%
Signs	
Removal Of Illegal Sign (Per Incident)	$ 50.00
Storage (Per Day-Up To 30 Days)	$ 10.00 / Per Day
Festival Permit	$100.00

Police Department Continued

Fee Type	Fee Amount
Police Department-Health	
Annual Food Establishment	
Annual Fee: Less than 5000 SQ. FT.	$ 300.00
Annual Fee: 5000 Sq. Ft. & < 10,000Sq. Ft.	$ 500.00
Annual Fee: > 10,000 Sq. Ft.	$ 700.00
Pre-Opening Inspection	$150.00
Re-Inspection Fee	$ 150.00
Duplicate Permit Issuance	$50.00
Catering Annual	$ 200.00
Catering Annual Late Fee	$ 50.00
Not for profit organization	No Fee
Temporary Food Establishment	
Event/ Organizer Fee **PLUS** Vendor Booth Fee	$ 150.00
Vendor / Booth (Ea. Day)	$ 25.00
Late Fee	$ 50.00

Building/Zoning Department (281)261-3940

Fee Type	Fee Amount
Project Valuation $1.00 to $50,000.00 **Plan Check Fees Is 1/2 The Amount Of Permit Fees**	$ 75.00 For First $1,000.00 Plus $6.00 For Ea. Additional $1,000.00
Project Valuation $50,001.00 to $100,000.00 **Plan Check Fees Is 1/2 The Amount Of Permit Fees**	$ 300.00 for First $50,000.00 Plus $5.00 For Ea. Additional $1,000.00
Project Valuation $100,000.01 to $5000,000.00 **Plan Check Fees Is 1/2 The Amount Of Permit Fees**	$ 500.00 for First $100,000.00 Plus $4.00 For Ea. Additional $1,000.01
Project Valuation $500,000.01 and up	$ 2000.00 for First $500,000.00 Plus $3.00 For Ea. Additional $1,000.00

Demolition

Demo	First Story $ 75.00 Additional Stories $ 25.00

Building /Electrical Section

Base Fee	$ 75.00
Meter Loop & Service	$ 25.00
Sub Panel (each)	$20.00

Building/Zoning Continued

Fee Type	Fee Amount
Electrical Heat (Per Unit)	$ 20.00
Lighting Fixtures/ Outlets	$ 0.75
Fixed Appliances (Each)	$ 5.00
Motors & Fan (Each)	$ 7.00
Area Lighting Pole (Each)	$ 30.00
Generators Residential	$ 25.00
Electrical Reconnect	$ 75.00
Miscellaneous	$ 20.00
Temporary Saw Pole	$ 50.00
TCI	$ 50.00
Building /Mechanical Section	
Mechanical Base Fee	$ 75.00
Per Ton	$ 5.00
Exhaust	$ 15.00
Duct System	$ 25.00

Building/Zoning Continued

Fee Type	Fee Amount
Heaters	$ 25.00
Vent Hoods	$ 25.00
Coolers/Icemakers	$ 25.00
Building / Plumbing Section	
Plumbing Base Fee	$ 75.00
Plumbing Fixture (Each)	$ 8.00
Water Heater	$ 25.00
Back Flow Device	$ 25.00
Building Miscellaneous	
Plan Check Fee After 2nd rejection, a new fee is required	Equal to one half of the Permit Fee
Work Started without Permit	Permit fee multiplied by 2
Re-Inspection (Failed Inspection)	$ 75.00
Partial Inspection Request By Contractor	$ 50.00
Certificate of Occupancy	$100.00
Certificate of Completion	$100.00

Building/Zoning Continued

Fee Type	Fee Amount
Sign	
Sign Permit (Under 50 Square Feet)	$ 50.00
Additional Square Footage (Over 50 Square Feet)	$ 1.00 Per Sq. Ft.
Sign Plan Check Fee	1/2 Of The Sign Permit
Annual Digital Billboard Fee	$1,000.00
Swimming Pool Construction	Based On Building Schedule
Swimming Pool Permit (Annual)	$100.00
Stockpile Permit	
Annual Stock Pile Permit	$ 500.00
Oil/Gas Well Permit	
Oil/Gas Well Permit	$ 2,400.00

Building/Zoning Continued

Fee Type	Fee Amount
Zoning Verification Letter	$100.00
Specific Use Permit (SUP)	$ 3,000.00
Amendment to The Comprehensive Development Plan	$3,000.00
Zoning Amendment Application	$3,000.00
Amendment To MU2 Application	$3,000.00
Plan Development District Application	$3,000.00
Board Of Adjustment Hearing Request	$ 1,000.00

Rental Registration Program
Single Family Detached Home

Annual Registration Fee	$250.00/per year
Change of Occupancy inspection	$100.00/change of occupancy

City Swimming Pool (281)499-5763

Fee Type	Fee Amount
Pool Season Pass For Resident Up To 4 Family Members	$ 15.00/person
Pool Season Pass For Resident For Additional Family Members (over 4 members)	$10.00/person
Residential Day Pass	$ 2.00
Day Pass Visitor Non Resident Age 2 - 4	$ 3.00
Day Pass Visitor Non Resident Age 5 & Up	$ 5.00
Day Care Day Pass	$ 4.00
Swim Lesson Resident	$ 60.00/session
Swim Lesson Non Resident	$ 80.00/session
Pool Party Resident	$150.00/day
Pool Party Non Resident	$ 200.00/day
Lifeguards For Pool Parties. Per Hour, Per Guard	$ 12.00
Swim Diapers	$ 1.00 each

Public Works (281)261-3922

Fee Type	Fee Amount
Schedule Of Plat Fees	
Name Of Proposed Subdivision	
Master Preliminary	$ 1,000.00
Revised Master Preliminary	$ 250.00
Preliminary Plat	$ 500.00
Final Plat	$500.00
Preliminary and Final Plat	$ 500.00
Extension of Plat Approval	$ 250.00
Amending Plat	$ 250.00
Vacation of Plat	$ 1,000.00

Public Works Continued

Preliminary Plat:

Per Residential Lot	$ 5.00 X_____
Per Commercial Acre	$ 30.00 X_____

Final Plat:

Per Residential Lot	$ 3.00 X_____
Per Commercial Acre	$ 20.00 X_____

Preliminary and Final Plat:

Per Residential Lot	$ 8.00 X_____
Per Commercial Acre	$ 50.00 X_____
Public Hearings Requiring Notice	$ 500.00
Variance Request	$ 500.00
Inspection Fees*	1.5%

*Inspection fees are based on construction costs of street and drainage. This fee includes plan review, construction inspection, and final and one year inspection. This fee includes one re-inspection. Additional inspections will have an additional fee of $ 250.00.

Public Works Continued

Telecommunication Provider Right Of Way
Construction Permit Fee

Equipment Type

Transport Facilities	***Construction Fee Amount***
Network Nodes	$ 500.00 First 5 Nodes $ 250.00 per additional
Node Support Poles	$ 500.00 First 5 Nodes $ 250.00 per additional $ 1000.00 Per Pole

Telecommunication Providers Right Of Way
Rental
Permit Fee

Transport Facilities	$ 28.00 Per Month Per Node
Network Nodes	$ 250.00 Per Year Per Node
Node Support Poles	$ 250.00 Per Year Per Pole

Public Works Continued

GIS Mapping Prices

Bond Paper Maps

Size:	Price:
8.5"x11"	$ 6.00
11"x17"	$ 11.00
24"x36"	$ 16.00
48"x36"	$ 22.00

Photo Paper Maps

8.5"x11"	$ 8.00
11"x17"	$ 13.00
24"x36"	$ 19.00
48"x36"	$ 26.00

SMETV

Fee Type	Fee Amount
Public/Education/ Government Fee (PEG) for local cable providers	Holder Of The State Issued Certificate Of Franchise Authority (SICFA) Shall Pay Each City An Amount Equal To 1% Of The Provider's Gross Revenue

Stafford Centre (281)208-6900

Fee Type	Fee Amount
Theatre	
Theatre - Performance Day	$ 4,600.00/day Plus $1000.00 damage deposit
Theatre - Rehearsal Day	$ 1,700.00/day Plus $1000.00 damage deposit
Theatre – Additional Performance- Same Day	$ 1,400.00/performance
Theatre- Add. Set Up Day	$ 2,700.00
Theatre - Light Tech Day	$ 600.00
Ballrooms	
Ballroom A	$ 1,000.00/day Plus $250.00 damage deposit
Ballroom B	$ 1,000.00/day Plus $250.00 damage deposit
Ballroom D	$ 1,000.00/day Plus $250.00 damage deposit
Ballroom E	$ 1,000.00/day Plus $250.00 damage deposit
Ballroom C	$ 3,000.00/day Plus $1,000.00 damage deposit
Ballrooms A&B or D&E	$ 2,000.00/day Plus $500.00 damage deposit
Ballrooms A-C or C-E	$ 4,000.00/day Plus $1000.00 damage deposit
Ballrooms A-E	$ 4,500.00/day Plus $1000.00 damage deposit

Stafford Centre Continued

Fee Type	Fee Amount
Suites	
Suite 101	$ 400.00/day Plus $250.00 damage deposit
Suite 102	$ 400.00/day Plus $250.00 damage deposit
Suite 104	$ 400.00/day Plus $250.00 damage deposit
Suites 105	$ 400.00/day Plus $250.00 damage deposit
Suites 103	$ 1,000.00/day Plus $250.00 damage deposit
Suites 101&102 or 104&105	$ 800.00/day Plus $250.00 damage deposit
Suites 101,102 and 103 or 103, 104 and 105	$ 1,500.00/day Plus $500.00 damage
Suites 101-105	$ 2000.00/day Plus $500.00 damage deposit
Festival Fields	
Field #2	$ 2,500.00/day Plus $3,500.00 damage deposit
Field #3	$ 3,000.00/day Plus $3,500.00 damage deposit
Field #4	$ 3,000.00/day Plus $3,500.00 damage deposit

Stafford Centre Continued

Fee Type	Fee Amount
Miscellaneous Fees	
Kitchen Use	$ 500.00
Hardwood/Magnetic Dance Floor	.50 Per Square Foot/ Minimum $ 100.00
Exhibit Flex	$25.00 Per Booth Per Set-up
Stafford Centre	
Marley Dance Floor	$ 200.00 per installation
Orchestra Shell	$200.00 per installation
Piano	$550.00 per day (includes tuning)
Special Effect Yoke Lighting	$300.00 per performance
Projectors	$150.00 per day

Stafford Centre Continued

Fee Type	Fee Amount
HD Projector (Full Cyclorama Image)	$800.00 per day
HD Projector (Above Proscenium)	$300.00 per day
Hazer/Fogger	$125.00 per day
Stage 6' X 8' (After the first 4 Decks)	$35.00 per deck (Subject to Availability)
Parking	$.50 per Ticket (Sold or Complimentary) for ALL ticketed Events
In House Ticket System Set Up Fee	$300.00
In House Merchant Account Fee	3% of Facility Box Office Sales
House System Ticket Fee	$1.25 per ticket sold (Sold and Complimentary)
Merchandise Fee	Facility reserves the right to charge a percentage of sales to be determined by the Administrator.
Concession Fee	Facility reserves the right to charge a percentage of sales to be determined by the Administrator.

Stafford Centre Continued

Fee Type	Fee Amount
Wireless Internet Fee	$30 per booth per day in advance/$45 day of Show
Electricity Fee	$25 per booth per day in advance/$40 day of Show
High Voltage Electricity (inside)	$250.00 per disconnect per day
High Voltage Electricity (outside)	$700.00 per disconnect per day
Wireless Microphones	$50 per unit ($150 max for up to 1 week)
E6 Wireless Headset & Lapel Mics	$50 per unit ($150 max for up to 1 week)