



# STAFFORD FIRE MARSHAL'S OFFICE

10210 Mula Road  
Office Number (281) 403-5951

Stafford, TX 77477  
Fax Number (832) 351-3428

## FIRE PROTECTION SYSTEM - PERMIT APPLICATION

All Plan Reviews (including Revisions or Resubmittals) are **required** to be submitted as an Electronic Set (PDF Format).

Plans, Application, Supplemental Documents (if applicable), Certifications/Licenses, and Payment must **ALL** be submitted (in person, emailed or mailed) to the Permits Department located at 2610 S. Main, Stafford, TX 77477 or sent via email to [permits@staffordtx.gov](mailto:permits@staffordtx.gov).

NOTICE: There will be a delay in the processing and start date of the plan review if the application is incomplete or has an error on it and/or not all of the necessary items have been provided at the time of submittal.

FOR OFFICE USE ONLY	
PERMIT #:	
ACCEPTED BY:	
DATE:	
SUBMISSION #:	
NON-PERMITTED WORK	YES NO

Please print **CLEARLY** and fill the application out in its **ENTIRETY**.

Job Address:	Tenant Name:
Total Project Square Feet:	Valuation (\$):

\*\*\* PROVIDE COPIES OF CERTIFICATE OF REGISTRATION AND INDIVIDUAL LICENSES \*\*\*

Contractor Name:			
Cert. of Registration #: ACR-	SCR-	ECR-	TDPS-B-
Address:	City, State:	ZIP Code:	
Applicant Name:	Email Address:		
Contact Person:	Office Phone:	Cell:	

Property Owner Name:			
Address:	City, State:	ZIP Code:	
Office Phone:	Cell:	Email Address:	

OTHER PERMITS / FEES	
Administrative Fee	\$50.00
General Plan Set Review	\$200.00
Hazardous Materials Plan Review	\$1,000.00
High-Pile Storage Plan Review	\$800.00
Access Control System Plan Review	\$200.00
FIRE ALARM SYSTEMS	
Fire Alarm System (Installation 1st 20,000 SF)	\$250.00
Fire Alarm System (Each Additional 20,000 SF)	\$150.00
Fire Alarm System - Final	\$200.00
Smoke Control System Plan Review & Test	\$150.00 x 2
FIRE SPRINKLER SYSTEMS	
Fire Sprinkler System (Installation 1st 10,000 SF)	\$250.00
Fire Sprinkler (Each Additional 10,000 SF)	\$275.00
Add / Relocate 1-25 Sprinkler Heads	\$200.00
Add / Relocate 26+ Sprinkler Heads	\$275.00
Underground Hydrostatic Test	\$150.00
Sprinkler Hydrostatic Test	\$100.00
Fire Pump Test	\$200.00
Visual Inspection prior to Cover-Up	\$200.00
Sprinkler System - Final	\$200.00
Specialty Fire Protection System (Dry/Foam/Anti-freeze)	\$200+above
FIRE EXTINGUISHING SYSTEMS	
Other Fire Extinguishing System	\$200.00
Other Fire Extinguishing System - Final	\$200.00
PER USE / JOB PERMITS	
Gates / Barriers Blocking Access (Per Device)	\$100.00
<b>TOTAL FEES DUE:</b>	

SCOPE OF WORK	
MUST SUBMIT THE FOLLOWING:	
Y	N
(1) Electronic Set - PDF Format	

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT, THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW RELATING TO CONSTRUCTION OR PERFORMANCE OF CONSTRUCTION.

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT

\_\_\_\_\_  
Phone Number

FOR OFFICE USE ONLY - ACCT #: 10-4208			
TOTAL FEES DUE:		PAID:	
BALANCE:			
FMO RECEIVED PLANS ON:	/ /	FMO RETURNED PLANS ON:	/ /
REJECTED BY:		DATE:	/ /
			REFER TO LETTER OF REJECTION
APPROVED BY:		DATE:	/ /
			REFER TO LETTER OF ACCEPTANCE